

Pendleton Parish Council

Clerk: Becky Moon

www.pendletonparishcouncil.org.uk

Email: parishclerk@pendletonparishcouncil.org.uk

Local Government Act 1972 Meeting of Pendleton Parish Council

Parish Council to be held in person on Wednesday 7 February 2024 at 7:30pm at Pendleton Village Hall, Pendleton

R. Moon (Clerk & RFO)

Minutes

1.	Introduction, Attendance and Apologies for absence	Attachments
	<p>Chair welcomed Councillors and members of the public, and to explain the process for any public participation at Agenda point 4.</p> <p>In attendance Cllr Robert Whitwell, Cllr Ruth Cowperthwaite, Cllr Nicola Burnop, Cllr Karen Czapowski</p> <p>Apologies were received and accepted from Cllr Brian Marsden</p> <p>Also in attendance Cllr David Birtwhistle and the Clerk</p>	
2.	Declarations of interest	
	<p>To receive declarations of pecuniary or personal interests in matters identified in the agenda.</p> <p>None were received</p>	
3.	Public Participation (max 5 mins per person)	
	<p>There was no members of the public presented</p>	
4.	Minutes of previous Meeting	
	<p>To resolve to confirm the accuracy of the Minutes of Pendleton Parish Council meeting held on Wednesday 1 November 2023 - to be signed off by the Chair.</p> <p>RESOLVED – the minutes were agreed and approved</p>	04.01.01
5.	Any matters arising from the minutes & not covered on this Agenda (resolutions closed & not required to be on this Agenda)	
6.	Planning Applications	
	<p>Planning Application No: 3/2023/1043 Grid Ref: 373446 439430 Proposal: Proposed alterations to garage building including removal of first floor bedroom and shower room, external staircase, under-stair storage and wire mesh pen.</p>	

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	<p>Extension to provide ground-floor exercise room with shower, toilet and store with upper-level terrace to provide a seating area with access off to a storage area within the garage roof. Location: 1 Higher Standen Hey Farm Whalley Road Pendleton BB7 1PP.</p> <p>No comments or objections were raised</p> <p>Planning Application No: 3/2023/1008 Grid Ref: 377285 438978 Proposal: Proposed refurbishment of existing ground-floor caretaker apartment and creation of four new holiday let apartments, three on the ground floor and one on the first floor. Location: Wellsprings Hotel Clitheroe Road Sabden BB7 9HN</p> <p>No comments or objections were raised</p> <p>Planning Application No: 3/2023/0994 - CLOSED Grid Ref: 373401 439512 Proposal: Proposed integral garage conversion, demolition of conservatory and outbuilding and single-storey extensions to side and rear and new patio to side and rear. Location: Lower Standen Hey Whalley Road Pendleton BB7 1PP</p> <p>No comments or objections were raised</p>													
9.	Financial Reporting													
	<p>By the Responsible Financial Officer:</p> <ol style="list-style-type: none"> 1. To receive and note the monthly report of finances for y/e 31 January 2024 - £2,411.28 2. To receive and note any update on the PPC bank account. <p>The Clerk apologised the process has not yet begun.</p> <ol style="list-style-type: none"> 3. To agree and resolve payment of the following expenditure to the Parish <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="padding-left: 20px;">Easy Websites – per month Nov – Jan 24 DD</td> <td style="text-align: right; padding-left: 20px;">£33.00 incl VAT</td> </tr> <tr> <td style="padding-left: 20px;">Clerk salary Nov- 7 Feb 16 Hours</td> <td></td> </tr> <tr> <td style="padding-left: 20px;">Plus 2023 holiday hours 12.7 hours</td> <td style="text-align: right;">£324.50</td> </tr> <tr> <td style="padding-left: 20px;">Clerk working from home allowance</td> <td style="text-align: right;">£54.00</td> </tr> <tr> <td style="padding-left: 20px;">Clerk mileage</td> <td style="text-align: right;">£1.80</td> </tr> <tr> <td style="padding-left: 20px;">Wreath – Royal British Legion</td> <td style="text-align: right;">£25.00</td> </tr> </table> <ol style="list-style-type: none"> 4. Confirm the receipt of a £100 donation from K Parkinson for the 	Easy Websites – per month Nov – Jan 24 DD	£33.00 incl VAT	Clerk salary Nov- 7 Feb 16 Hours		Plus 2023 holiday hours 12.7 hours	£324.50	Clerk working from home allowance	£54.00	Clerk mileage	£1.80	Wreath – Royal British Legion	£25.00	09.03.02
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	upkeep of a bench dedicated to a family member	
12.	Lenghtsman	
	<p>Receive updates about the Lenghtsman for the Parish</p> <p>The Clerk informed that the Lenghtsman approached would consider taking the work on. Cllr Cowperthwaite to liaise with Lenghtsman and clerk. The Clerk confirmed that Sabden parish Council Clerk had been contacted with the intention is to stop using the Lenghtsman services through Sabden</p> <p>RESOLVED – The Lenghtsman is to be contacted regarding starting work within the Parish. He is to be offered 31 hours per year.</p>	12.01.03
13.	Partnership Meetings	
	<p>To receive reports from external partners and meetings which impact on the Parish area e.g., LCC, RVBC updates.</p> <p>None were received</p>	
14.	Matters brought forward by Cllrs & Clerk as INFORMATION only	
	<p>No debate, resolutions or actions should arise from this item. If necessary, items should be deferred as agenda items for the next meeting.</p> <p>1. The Clerk confirmed that a consultation from RVBC of removal of Hackney taxi number email had been circulate prior to the meeting.</p>	
15.	Next Meeting dates	
	<p>:</p> <p>1 Agenda items and Reports for the 2024 meeting to be submitted to the Clerk – by midday Wednesday 24th April 2024.</p> <p>2. Next meeting to take place Wednesday 1st May 2024, 7.30pm at Pendleton Village Hall, Pendleton.</p> <p>The meeting was closed at 8.14pm</p>	

All our Agendas, and Minutes, together with further information about your Parish Council and its news can be found on our website at